



नॉर्थ बिहार पावर डिस्ट्रीब्यूशन कम्पनी लिमिटेड साउथ बिहार पावर डिस्ट्रीब्यूशन कम्पनी लिमिटेड



(निबंधित कार्यालय : विद्युत भवन, बेली रोड, पटना)

पत्रांक..... /
दिनांक..... /

फोन न० 0612— 2504044
फैक्स न० 0612— 2504509
ई-मेल : md.nbpdcl@gmail.com
md.sbpdccl@gmail.com

प्रेषक,

संजय कुमार अग्रवाल, भा०प्र०से०
प्रबंध निदेशक

सेवा में,

महाप्रबंधक (मानव संसाधन / प्रशासन)

वित्त नियंत्रक

मुख्य अभियन्ता (ग्रामीण विद्युतिकरण)

मुख्य अभियन्ता (संचालन एवं सम्पोषण)

मुख्य अभियन्ता (वाणिज्य)

मुख्य अभियन्ता (क्रय एवं भण्डार)

मुख्य अभियन्ता (योजना)

मुख्य अभियन्ता (असैनिक)

मुख्य अभियन्ता (RAPDRP/SLDC/ADB)

मुख्य परियोजना प्रबंधक (तकनीकी सेवाएँ)

अधीक्षण अभियन्ता (असैनिक)

परियोजना प्रबंधक (तकनीकी सेवाएँ)

नॉर्थ / साउथ बिहार पावर डिस्ट्रीब्यूशन कम्पनी लिमिटेड।

विषय:-

समीक्षात्मक बैठक के सम्बन्ध में।

महाशय,

निदेश दिया जाता है कि संलग्न सूची के अनुसार प्रत्येक सप्ताह निर्धारित तिथि एवं समय पर अधोहस्ताक्षरी के सभा कक्ष में बैठक करें, जिसकी अध्यक्षता संबंधित विभाग के मुख्य अभियन्ता / महाप्रबंधक करेंगे एवं बैठक की कार्यवाही एवं अनुपालन प्रतिवेदन अधोहस्ताक्षरी को ससमय भेजना सुनिश्चित करेंगे। प्रत्येक बैठक में अगली बैठक के लिए लक्ष्य दिये जायेंगे। बैठक में उन लक्ष्यों की प्राप्ति की समीक्षा की जायेगी।

यदि किसी कार्यदिवस को अवकाश रहता है तो उक्त निर्धारित बैठक अगली तिथि को विद्युत् भवन के सभा कक्ष में होगी। सभी मुख्य अभियन्ता / महाप्रबंधक बैठक की अग्रिम सूचना एजेंसी / फ्रैंचाइजी को देंगे। दोनो वितरण कम्पनी के विशेष कार्य पदाधिकारी (मानव संसाधन / प्रशासन) इस निर्धारित बैठक के नोडल पदाधिकारी नामित किये जाते हैं।

अनुलग्नक— यथोपरि।

विश्वासभाजन,

ह०/—

(संजय कुमार अग्रवाल)

प्रबंध निदेशक

ज्ञापांक ————— /

दिनांक ————— /

प्रतिलिपि — अध्यक्ष—सह—प्रबंध निदेशक, बिहार स्टेट पावर (होलिडिंग) कम्पनी लिमिटेड, पटना को सादर सूचनार्थ।

अनुलग्नक— यथोपरि।

ह०/—

(संजय कुमार अग्रवाल)

प्रबंध निदेशक

ज्ञापांक ----- /

दिनांक ----- /

प्रतिलिपि – बैठक की सूची के साथ श्री राकेश रंजन, विशेष कार्य पदाधिकारी (मानव संसाधन/प्रशासन), नॉर्थ बिहार पावर डिस्ट्रीब्यूशन कम्पनी लिमिटेड, पटना/ श्री अनुराग कौशल सिंह, विशेष कार्य पदाधिकारी (मानव संसाधन/प्रशासन), साउथ बिहार पावर डिस्ट्रीब्यूशन कम्पनी लिमिटेड, पटना को सूचनार्थ एवं आवश्यक कार्रवाई हेतु प्रेषित।

अनुलग्नक– यथोपरि।

**(संजय कुमार अग्रवाल)
प्रबंध निदेशक**



North Bihar Power Distribution Co. Ltd, Patna

Schedule for Various meeting

Date	Time	Review meeting of Department	Official Participant	Representative of Agencies	Chairmanship	Venue
Monday	10.00 AM. To 12.00 P.M.	RE	ESE/EEE/AEE/JEE/AO/CC/JAC etc. of Company HQ.	RGGVY Executing Agency TPIA, REC	Sri N.K.P. Sinha, Chief Engineer (RE)	Meeting Hall of NBPDCCL/SBPDCL
	02.30 P.M. to 03.30 P.M.	Planning	ESE/EEE/AEE/JEE/AO/CC/JAC etc. of Company HQ.	Executing Agencies of PSS & Dedicated feeder, ESE (S & P)	Sri D.N. Tiwari, Chief Engineer (Planning)	
Tuesday	10.00 AM. To 12.00 P.M.	RAPDRP	ESE/DGM (Metering)/EEE/AEE/JEE/AO/CC/JAC etc. of Company HQ.	Executing Agencies of RAPDRP Part-B & Part-A	Sri K.N. Singh, Chief Engineer (RAPDRP)	
	02.30 P.M. to 03.30 P.M.	Public Grievance /HR		Executive Engineer (IT) GM/EEE/OSD all Dept.	Sri R.N. Sahay, GM (HR/Adm.)	
Wednesday	10.00 AM. To 12.00 P.M.	O & M	ESE/EEE/AEE/JEE/AO/CC/JAC etc. of Company HQ.	Executing Agencies of STW & O & P	Sri B.K. Chaudhary, Chief Engineer (O & M)	
	02.30 P.M. to 03.30 P.M.	TRW & progress of Newly established TRW	ESE/EEE/AEE/JEE/AO/CC/JAC etc. of Company HQ.	Agencies of TRW Construction	Sri S.N. Sinha, Project Manager (Technical Services)	
Thursday	10.00 AM. To 11.00 A.am.	Metering & Commercial	ESE/EEE/AEE/JEE/AO/CC/JAC etc. of Company HQ.	Agencies of Franchisee, Metering & HT Cell	Sri S.K. Singh, Chief Engineer (Commercial)	
	11.00 AM. to 12.00 P.M.	HT Cell	ESE/EEE/AEE/JEE/AO/CC/JAC etc. of Company HQ.			
	02.30 P.M. to 03.30 P.M.	Finance & Revenue	DGM/Sr. Manager/ AO/Accountant/ Accout Assistant/JAC etc. of Company HQ.	Billing Agencies	Sri Vijay Kumar, Finance Controller	
Friday	10.00 AM. To 12.00 P.M.	Store & Purchase	DGM (Finance)/ESE/ EEE/AEE/ JEE/AO/ CC/JAC etc. of Company HQ.,	All Suppliers of Various tendered item	Sri S.K. Singh, Chief Engineer (Stores & Purchase)	
	02.30 P.M. to 03.30 P.M.	BRGF	ESE/EEE/AEE/JEE/AO/CC/JAC etc. of Company HQ.	All Agencies of BRGF	Sri N.K.P. Sinha, Chief Engineer (RE)	
Saturday	10.00 AM. To 12.00 P.M.	Civil	ESE(Civil)/ESE (BRGF)/Project Manager (TS) / All Engineers of TRW/AO/JAC/CC	All Agencies of BRGF & TRW (Civil Work)	Sri J.N. Yadav, ESE (Civil)	
	02.00 P.M. to 03.00 P.M.	ADB	ESE/EEE/AEE/JEE/AO/CC/JAC etc. of Company HQ.	All Concern Agencies of ADB	Sri K.N. Singh, Project Manager (ADB)	
	04.30 P.M.	Legal Matter	ESE(HT billing)/LO/Legal Supervisor/CC etc.	Concern Advocates	Sri S.K. Singh, Chief Engineer (Commercial)	



South Bihar Power Distribution Co. Ltd, Patna

Schedule for Various meeting

Date	Time	Review meeting of Department	Official Participant	Representative of Agencies	Chairmanship	Venue
Monday	12.00 P.M. to 02.00 P.M.	RE	ESE/EEE/AEE/JEE/AO/CC/JAC etc. of Company HQ.	RGGVY Executing Agency	Sri C.L. Prakash, Chief Engineer (RE)	Meeting Hall of NBPDC/ SBPDCL
	03.30 P.M. to 05.00 P.M.	Planning	ESE/EEE/AEE/JEE/AO/CC/JAC etc. of Company HQ.	Executing Agencies of PSS & Dedicated feeder, ESE (S & P)	Sri Vijay Kumar, Chief Engineer (Planning)	
Tuesday	12.00 P.M. to 02.00 P.M.	RAPDRP	ESE/DGM (Metering)/EEE/AEE/JEE/AO/CC/JAC etc. of Company HQ.	Executing Agencies of RAPDRP Part-B & Part-A	Md. Gyasuddin, Chief Engineer (RAPDRP)	
	03.30 P.M. to 05.00 P.M.	Public Grievance /HR		Executive Engineer (IT) GM/EEE/OSD all Dept.	Sri Vijay Shankar Sinha, GM (HR/Adm.)	
Wednesday	12.00 P.M. to 02.00 P.M.	O & M	ESE/EEE/AEE/JEE/AO/CC/JAC etc. of Company HQ.	Executing Agencies of STW & O & P	Sri B.K. Sinha, Chief Engineer (O & M)	
	03.30 P.M. to 05.00 P.M.	TRW & progress of Newly established TRW	ESE/EEE/AEE/JEE/AO/CC/JAC etc. of Company HQ.	Agencies of TRW Construction	Md. Gayasuddin, Project Manager (Technical Services)	
Thursday	12.00 P.M. to 01.00 P.M.	Metering & Commercial	ESE/EEE/AEE/JEE/AO/CC/JAC etc. of Company HQ.	Agencies of Franchisee, Metering & HT Cell	Sri S.K.P. Singh, Chief Engineer (Commercial)	
	01.00 AM. To 02.00 P.M.	HT Cell	ESE/EEE/AEE/JEE/AO/CC/JAC etc. of Company HQ.			
	03.30 P.M. to 05.00 P.M.	Finance & Revenue	DGM/Sr. Manager/ AO/Accountant/ Accout Assistant/JAC etc. of Company HQ.	Billing Agencies	Sri Indu Bhushan Prasad, Finance Controller	
Friday	12.00 P.M. to 02.00 P.M.	Store & Purchase	DGM (Finance)/ESE/ EEE/AEE/ JEE/AO/ CC/JAC etc. of Company HQ.,	All Suppliers of Various tendered item	Md. Hasin Alam, Chief Engineer (Stores & Purchase)	
	03.30 P.M. to 05.00	BRGF	ESE/EEE/AEE/JEE/AO/CC/JAC etc. of Company HQ.	All Agencies of BRGF	Sri S.K.P Singh Chief Engineer (Commercial)	
Saturday	12.00 P.M. to 02.00 P.M.	Civil	ESE(Civil)/ESE (BRGF)/Project Manager (TS) / All Engineers of TRW/AO/JAC/CC	All Agencies of BRGF & TRW (Civil Work)	Chief Engineer (Civil)	
	03.00 P.M. to 04.00 P.M.	ADB	ESE/EEE/AEE/JEE/AO/CC/JAC etc. of Company HQ.	All Concern Agencies of ADB	Sri Vijay Kumar, Chief Engineer (ADB)	
	04.30 P.M. to 05.00 P.M.	Legal Matter	ESE(HT billing)/LO/Legal Supervisor/CC etc.	Concern Advocates	Sri S.K.P Singh, Chief Engineer (Commercial)	